



TREE PERMIT & APPLICATION

INSTRUCTIONS

1. Complete all fields of this form as incomplete applications will delay request.
A fee is not required.
2. See additional instructions/requirements on back.
3. Submit completed application to treepermits@fremont.gov.
4. For inquiries, please call the tree permit line at (510) 494-4730

Tree Permit #: _____ - _____ - _____ (For Office Use Only)
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APPLICATION DATE: ____/____/____

Permit not valid without City approved signature and date stamp.

PERMIT TYPE:

STREET TREE: Select one of the following:

**Note: Leave this section blank if not street tree.*
☐ Planting Permit

☐ Pruning Permit

☐ Removal Permit

☐ Root Pruning Permit

PRIVATE PROTECTED TREE:
**Note: Leave this section blank if not a private tree.*
☐ Removal Permit

OWNER INFORMATION:

Required for all applicants

NAME:

STREET ADDRESS:

ZIPCODE:

TELEPHONE #:

EMAIL ADDRESS:

CONTRACTOR INFORMATION:

Required for street trees only

I grant the City or City's agent permission to go on property for inspection of tree(s): ☐ Yes ☐ No

Is any development planned for this property? (If yes, this permit is not valid regardless of approval): ☐ Yes ☐ No

TREE INFORMATION:

SPECIES:

QUANTITY:

PREFERRED REPLACEMENT TREE(S):

**Replacement tree required.*

REASON FOR REMOVAL:

**Please attach picture with application.*

Additional Requirements: All stumps must be ground and removed to a two-foot depth minimum. This permit expires in 6 months from the date of approval (see expiration date below). Install trees per City Standard Detail LSD-1. All pruning must be per International Society of Arboriculture (ISA) standards or ANSI 300.

SECTION TO BE FILLED OUT BY CITY STAFF

REQUIRED MITIGATION

Species:
Total New Trees:
Size:

**Mitigation must be complete within 30 days after removal,
but before expiration of permit. Call (510) 494-4730 for
inspection when mitigation is complete.**

Date Stamp:

Permit expires 6 months
from stamped date.

Contact:

Tree Permits

39550 Liberty St., P.O. Box 5006 • Fremont, California 94537-5006

Tree Permit Line: (510) 494-4730 Email: treepermits@fremont.gov

(For Office Use Only)	
Mitigation Complete: _____	Inspected By: _____
_____/_____/____	

Rev. 05/05/2013

A PERMIT IS REQUIRED PER FMC 4-5100 UNDER THE FOLLOWING CONDITIONS:

YOU DO need a tree removal permit if the tree meets one or more of the following size conditions:

- ☐ Any size DBH (any species**) if the tree was required or preserved through a previous development approval,
- ☐ 6" DBH* or larger (any species**) if on underdeveloped or vacant land,
- ☐ 10" DBH* or larger if native to Fremont***, or
- ☐ 18" DBH* or larger (any species**).

... AND the tree is located on one or more of the following types of properties :

- ☐ Any City approved development on any size property where the tree was required or the tree was preserved,
- ☐ The front yard of any Single Family Home lot 10,000 square feet or less (a side yard facing a street on a corner lot is regulated as a front yard.),
- ☐ Any Single Family Home lot larger than 10,000 square feet, or
- ☐ Any non-Single Family Home lot in Fremont.

YOU DO NOT need a permit if the tree is:

- located in the rear or side yard of any Single Family Home lot 10,000 square feet or less (unless specifically required by previous development approval or is listed the City Landmark Tree List.)

Notes and Definitions:

- * DBH – Diameter at Breast Height (Trunk diameter measured four and one half feet from ground level).
For multi-trunk trees, DBH is the sum total of all trunks added together (measured 4 ½ feet from ground level).
For low branching trees with substantial branches below four and one half feet from ground level, DBH is measured below the lowest branch attachment.
- ** Exceptions include commercial-type fruit or nut bearing trees, which DO NOT require a permit (except Walnuts and Olives are protected and therefore require permits),
- *** Trees Native to Fremont are regulated starting at 10 " DBH, and includes Oak, Redwood, Buckeye, Madrone, Sycamore, Big-Leaf Maple, Redbud, and Bay. Additionally, a list of non-native trees that have exceptional adaptability to Fremont and are treated as native trees, include Fremont Cottonwood, California Pepper, European Olive, Black Walnut, and Deodar Cedar. For all other tree species refer to table above for permit requirements.

CRITERIA FOR GRANTING PERMITS:

The City promotes options for preservation of mature healthy trees whenever possible. Per FMC 4-5106, tree removal permit will be considered for approval if the tree: 1) is hazardous to person or property and cannot be corrected to be safe, 2) has a short life expectancy, 3) is a host to disease that endangers other trees, 4) is part of a group that is overcrowded, 5) makes reasonable development of the property impossible, 6) makes full enjoyment of an existing structure or utility (gas, water, etc.) impossible., or 7) has been damaged to the extent that it cannot be feasibly restored.

If a permit is granted, a 24" box size replacement tree will be required (15 gallon size tree is required for homeowners).

The tree species should be of similar type and size as the tree removed. A subsequent arborist report or tree survey paid by the applicant may be required to determine if tree meets criteria for removal, such as described above.

INSTRUCTIONS FOR COMPLETING APPLICATION:

1. If you have a development application pending or contemplated with the City, do not use this application. Application for tree removals will be considered together with your development.
2. Fill out the top portion of the application on the opposite side of this sheet. A fee is not required. Incomplete applications will delay approval process or application may be returned.
3. Mail (front page only) or bring in person to the City Landscape Architect at:
City of Fremont, Engineering Division
39550 Liberty Street
Fremont, CA 94537-5006,
(or) E-mail pdf of complete application to ravenstad@ci.fremont.ca.us
4. Include your phone number so city staff can call with questions.
5. Expect two to four weeks for a fully processed application unless the City requires additional information. Applications must be made at least 15 days before proposed date for tree removal.
6. Call (510) 494-4700 for final inspection after replacement tree(s) is planted.